

Overview

This standard is about wrapping and packing goods as part of logistics operations. It includes identifying the goods, using tools and equipment correctly, and wrapping or packing goods. It also includes labelling packages, disposing of waste materials, and maintaining health, safety and security.

This standard is relevant to all operatives at every level in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding.

Performance criteria

You must be able to:

1. confirm that the goods being wrapped or packed in logistics operations match the order specifications
2. identify and use **Personal Protective Equipment (PPE)** relevant to the wrapping and packing requirements
3. use the relevant tools and operate the **equipment** in accordance with manufacturer's instructions and organisational procedures
4. confirm that suitable wrapping or packaging is selected for the goods, in accordance with the order specification and organisational procedures
5. protect the goods while they are being wrapped or packed
6. wrap or pack the goods using the required materials and minimising wastage
7. label the wrapped and packaged goods with the required information
8. dispose of different types of waste materials in accordance with relevant legislation and organisational procedures
9. identify any health, safety and security issues relating to the wrapping or packing of goods, and respond in accordance with organisational procedures
10. identify and respond to problems with wrapping or packing the goods in logistics operations
11. record the wrapping and packaging of goods in accordance with organisational procedures
12. comply with organisational procedures and the relevant environmental, **legal, safety and operating requirements** relating to the wrapping and packing of goods

Knowledge and understanding

You need to know and understand:

1. the information about the goods being wrapped and packed, including information relevant to health, safety and environmental factors
2. the **Personal Protective Equipment (PPE)** that should be used when wrapping and packing goods in logistics operations
3. the types of wrapping and packing material available in logistics operations, and what they are used for
4. the relevant tools and **equipment** used for wrapping and packing goods
5. how to wrap and pack different types of goods without damaging them
6. how to minimise the wastage of wrapping and packing materials
7. the types of problems relating to the wrapping and packing goods, including health, safety and security
8. the roles and responsibilities of **colleagues** involved in the wrapping and packing of goods
9. how to complete documentation and maintain records
10. the organisational procedures and relevant environmental, **legal, safety and operating requirements** relating to the wrapping and packing of goods

SFLWS21L

Wrap and pack goods in logistics operations LEGACY



Glossary