

Overview

This standard describes how to prepare and issue valuations for work within a fencing context.

This standard covers:

- obtaining the relevant documents needed for valuation
- checking them against the contract requirements
- recording variations
- reviewing the documents
- identifying who is responsible for any additional work to be undertaken.

This standard is suitable for contract managers, proprietors, surveyors, buyers and quality managers.

Performance criteria

You must be able to:

1. obtain and review all the relevant documents required for valuation, check them against the contract requirements and record any variations
2. inspect and check the work carried out against the contract requirements, record any variations and include these in the valuation
3. check the compliance with the contract, and take into account the relevant legal, regulatory and company requirements
4. agree action to rectify non-compliance, in accordance with the terms of the contract
5. evaluate who is liable for the costs of any additional work, agree this with the client and document the decisions made
6. prepare and issue valuations in accordance with the terms of the contract and within the agreed timescale
7. provide valid evidence to justify and support the valuations

Knowledge and understanding

You need to know and understand:

1. the relevant legal, regulatory and company requirements governing contracts
2. the different methods of monitoring deliverables and compliance with a contract
3. how to obtain and check all the relevant documents required to prepare and issue valuations, and record any variations between documents and contract requirements
4. how to inspect the work carried out against the contract requirements and record any variation between the work and the contract requirements
5. what constitutes a breach of contract and what to do if this occurs
6. how to evaluate who is liable for the costs of additional work
7. how to issue valuations
8. the evidence that can be used to justify and support valuations

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Prepare and issue valuations for work

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