
Overview

This standard covers the checking and preparation of vehicles for the transport of material and equipment on public roads.

The vehicles could include articulated vehicles, coaches, vans, minibuses or cars.

Users of this standard will need to communicate effectively to meet individuals' needs and wishes and work in line with health and safety legislation, policy and practices.

Performance criteria

You must be able to:

- P1. identify and agree the roles and responsibilities of yourself and others in preparing vehicles for the transport of materials and/or equipment within the health sector
- P2. check all relevant aspects of the vehicle accurately and confirm that the vehicle is in a roadworthy condition for the journeys to be undertaken
- P3. top up or replace all vehicle consumables when they are not at the required levels, or in the required condition
- P4. check and confirm the suitability and condition of specialist equipment, tools and materials
- P5. remedy any defects or faults in the vehicle or specialist equipment and materials where possible
- P6. check that materials and equipment, which are to be transported, are correct and complete
- P7. identify correctly any shortfall in, or damage to, materials and equipment and report to the appropriate person
- P8. load materials and equipment correctly into the vehicle, and store and secure them correctly and safely, ensuring their stability is confirmed before the vehicle is moved
- P9. demonstrate safe moving and handling techniques at all times
- P10. dispose of waste in accordance with organisational procedures
- P11. complete all relevant documentation required for preparing vehicles for the transport of materials and/or equipment within the health sector

Knowledge and understanding

You need to know and understand:

- K1. how to access and interpret all relevant work instructions, legislation, guidelines, policies, procedures and protocols needed to prepare vehicles for the transport of materials and/or equipment within the health sector
- K2. the scope and limitations of your own competence, responsibilities and accountability as it applies to your job role
- K3. specific procedures for reporting issues which are beyond your competence, responsibilities and accountability
- K4. the hazards and risks which may arise during the execution of your work role and how you can minimise these
- K5. the correct use of any equipment and PPE to protect the health and safety of you and others
- K6. the basic maintenance and repair tasks you can carry out and those which you should refer to others
- K7. the different types of material which may and may not be transported together
- K8. how to identify hazardous substances
- K9. how to safely transport hazardous substances.
- K10. why loads need to be stable before vehicles are moved, and how to check load stability
- K11. the sort of specialist equipment, tools and materials needed for different processes and how to check whether they are working properly and are suitable for the load(s) to be carried
- K12. the particular storage requirements for items which are temperature-sensitive and what to do if these requirements cannot be met
- K13. how to check, top-up and replace vehicle consumables, and how to check vehicle systems recognising actual or potential problems and faults.
- K14. how to report faults and problems and what information to include
- K15. how to carry out basic maintenance and repair tasks within your responsibility
- K16. how to load and secure materials and equipment for transport
- K17. how to move and handle items safely, including using lifting equipment, lifting with another person, avoiding repetitive movements
- K18. how to dispose of waste in accordance with organisational procedures, legal, policy and procedural requirements and best practice
- K19. how to complete and safely store all relevant documentation in accordance with

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organisational requirements

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